

Position Title: Parent Partner
(Parents Supporting Parents Program)



Reports to: Parent Partner Coordinator

Position Overview:

The Parent Partner is an essential member of the Parents Supporting Parents (PSP) program team and is part of a local and state effort to elevate parent voice and involvement to support local and state policy and system change. As such, we are seeking passionate and committed individuals who are skilled in the areas of listening, providing guidance, and sharing hope with families in the child protective services (CPS) system. The ideal candidate will possess a positive attitude, sincerity, and a willingness to help others. A Parent Partner will have successfully exited the CPS system after having had their child(ren) placed in out of home care in order to relate to shared lived experience with parents engaged in PSP. A valid driver's license and proof of current automobile insurance is required.

Essential Functions:

1. Successfully complete the Building a Better Futures training
2. Successfully complete job shadow training
3. Complete a series of 11 trainings within the first year of employment
4. Contact the parent/family within one week of assignment
5. Maintain regular, face-to-face contact with the parent, with more contact in the beginning (1x/week)
6. Meet with ongoing CPS Social Worker and the family together as needed or requested by the family
7. Attend meetings with parents as needed as part of their case plan; examples include court hearings, school meetings, family team meetings, coordinated service teams, and/or meetings with other providers
8. Complete PSP paperwork and data collection requirements
9. Support parents in following their case plan and addressing safety concerns
10. Support and empower the parents to make changes, advocate for and communicate their needs, and help them find solutions and a pathway towards positive change.
11. Maintain healthy boundaries and relationships
12. Maintain a high level of confidentiality
13. Participate as an integral part of the Parents Supporting Parents team
14. Attend regularly scheduled supervision with the PSP Coordinator, PSP team meetings and some CPS unit meetings, and monthly reflective clinical support.
15. Be open in supervision about the challenges that come up in your work and your own journey towards health and wellbeing.
16. Be willing to voluntarily receive any additional services to further personal growth as deemed necessary by the supervision team.
17. Complete approved professional development / educational activities.
18. Attend meetings and other community groups to serve as a key stakeholder in supporting and improving policy, practice and overall system change
19. Participate in local and state PSP Advisory Council meetings, as needed
20. Tell your story and share your experiences (as comfortable) to advocate for local and state shifts in perspective, values and attitudes about children, youth and adults served within the system
21. Assist in local and state policy, program and systems changes to further promote, support and sustain the integration of parent voice, participation and perspective by participating in meetings, committees, advisory councils and providing feedback on documents and training curriculum

22. Provide community outreach and education on the PSP program to build community support, awareness, and participation as needed
23. Perform other duties as needed

Physical Demands:

The physical demands include; sitting and/or standing for extended periods of time, occasional bending, lifting approximately 25-30 pounds, regularly using phone, calculator, copier/scanner, computers, regularly moving between buildings and floors, traveling to outside meetings and frequent public contact.

Qualifications Needed:

- Must be a parent who has had their children placed in out of home care and successfully completed all goals for reunification and has been reunited with their children for at least one year or has resolved all issues related to termination of their parental rights or other permanency decisions
- Must have a valid Wisconsin driver's license, reliable transportation and proof of current automobile insurance