

**Door County Partnership for Children and Families**  
**Collaboration Committee Meeting Minutes**  
Friday, March 16, 2018 (following the Quarterly Partnership Meeting)  
Door County Justice Center

*The Door County Partnership for Children and Families, together with our partner organizations, is dedicated to connecting people to resources through a family-centered approach in order to achieve social emotional well-being and school success.*

**Attendees:** Candis Dart (DCPCF), Barb Johnson-Giese (Door County Medical Center), Dori Goddard (DC Human Services), Nikki Voight (Door-Tran), Milly Gonzales (HELP of Door County), Abby Brown (HELP of Door County), Rebecca Nicholson (DCPCF), Helen Bacon (County Board), Mary Ellen Smith (Door County Public Health)

**Next Meeting Date:**

- The next meeting for the Collaboration Committee will be **Friday, April 27<sup>th</sup> at 9:00 a.m.** at the United Way of Door County Office.
- The Collaboration Committee will continue to meet on the 4<sup>th</sup> Friday of each Month at 9:00 a.m. at the United Way Office.

**Introductions/Agency Updates:**

- Since the meeting immediately followed the Quarterly Partnership meeting, no Agency Updates were provided. Refer to the Quarterly Partnership meeting minutes for updates.

**Executive Committee Updates:**

- Since the meeting immediately followed the Quarterly Partnership meeting, no Executive Committee updates were given. Refer to the Quarterly Partnership meeting minutes for updates.

**Provider Section of Webpage:**

- Everyone is encouraged to keep using it and providing information that should be added. We want to be sure that this website is a useful resource for providers.
- Rebecca will provide a demonstration of the website at an upcoming Quarterly Partnership Meeting.
- If anyone needs the password for accessing the website, please reach out to either Candis or Rebecca.

**Events and Trainings**

- Raising of America
  - Advertising – where have we advertised this program?
    - An article was done by Door County Daily News
    - Events have been created on Facebook. Candis will also share the events to the Mommies of Door and Kewaunee County Facebook page and the Parent Partnership Group Facebook page.
    - Do we need to look at doing additional advertising?
  - Evaluation –Tenley created a Call of Action for this event.

- The group agreed that the initial draft of the evaluation was too long. We decided to group some of the questions together to make the evaluation shorter while still asking for the same information.
    - It was suggested that when Tenley is moderating the event, she should ask everyone to complete the evaluation during the event, as they think of ideas.
  - Panel Members
    - Panel Members will be Caleb Frostman, Dr. Amy Fogarty, Ann Smejkal, Julie Davis, Sherri Dantoin, JoAnna Severinsen, and Leslie Leline.
  - Questions for Panel Members
    - We will bring notecards for people to write their questions down during the event.
    - It was suggested that we should have a few questions already prepared for the panel.
  - Who will be attending?
    - Sturgeon Bay – Milly, Annie (HELP of Door County), Barb, Helen, Mary Ellen, Candis, Rebecca, Tenley
    - Bailey’s Harbor – Helen, Candis, Rebecca, Tenley
  - Technology
    - Tenley and Rebecca went to Bailey’s Harbor to test the sound system. There were some issues, so we will have a backup set of speakers with us.
  - Food/Beverages
    - We will be purchasing Jimmy Johns sandwiches, cookies, and chips for 50 people. This will be paid for by a donation from the Door County Medical Center.
    - Public Health has water that they can give us for the event.
  - Set-Up
    - Arrive by 4:00 for set-up. Candis and Rebecca will be going to Bailey’s Harbor at 3:00 on Thursday to make sure that everything is set-up and working correctly.
- Future Trainings/Events
  - We agreed to wait until the next meeting to talk about planning future events and trainings.

### **Future Quarterly Partnership Meetings**

- We discussed the possibility of doing an Annual Celebration for the Door County Partnership for Children and Families during the June 8<sup>th</sup> Quarterly Partnership meeting.
  - Possibly offering a breakfast for attendees
  - It was suggested that we look into alternative locations, since this might increase the number of people who attend.
  - It was agreed that the meeting should start at the normal time (8:15 a.m.), but that we should consider making it a longer meeting.

**Next Meeting Date: Friday, April 27<sup>th</sup>, 2018 at 9:00 a.m.  
at the United Way of Door County Office**

