



**Door County Partnership for Children and Families (DCPCF)**  
**Meeting Minutes**  
**Friday, March 10, 2017**  
**Justice Center – Multipurpose Room**

**Attendance:** Candis Dart (DC Partnership for Children and Families), Mary Ellen Smith (DC Public Health), Ann Smejkal (SB Schools), Callie Krauel (DC Medical Center), Jane Stevenson (Women’s Fund), Cori McFarlane (DC Human Services), Vicki Dantoin (DC Public Health), Kris Miller (DC Cradle to Career), Barb Johnson-Giese (DC Medical Center), Amy Kohnle (United Way Door County), Julie Grondin (Family Services), Katie Van Laanen (DC Public Health), Dakota Londo (DC Public Health), Julie Davis (Boys & Girls Club of Door County), Jess Heck (Boys & Girls Club of Door County), Tenley Koehler (UWEX), Nikki Voight (Door-Tran), Dawn VandeVoort (UWEX), Helen Bacon (DC County Board), Beth Lokken (Library), Sandy Brown (PFLAG; League of Women Voters), Paul Thierfelder (Sturgeon Bay Christian Counseling)

1. Welcome and thanks
  - a. Mary Ellen Smith stated she attended the Governors Emergency Preparedness and Homeland Security Conference where the main takeaway was how important Partnership is and working together with community partners.
2. Committee Reports:
  - a. Collaboration Committee – Vicki Dantoin
    - a.i. The committee is still working with Rebecca Davis on the provider section of the website ([www.doorcountyparents.com](http://www.doorcountyparents.com)).
    - a.ii. Upcoming trainings
      - a.ii.1. March 21<sup>st</sup>- Youth Mental Health First Aid- this is an 8 hour training that will be held at the Government Center. The training is for anyone who works with youth, but does not have a background in mental health. There are currently only three spots left for this training, so please contact Candis if interested. If there is a high demand for the training, the committee will look into offering it again in the fall.
      - a.ii.2. April 19- “Taking Steps to be More Inclusive of LGBTQ+ and Other Diverse Groups”. There will be two sessions, one morning 9-11:30 and one afternoon 1-3:30. Watch your email for more details.
      - a.ii.3. Trauma Informed Care Lunch and Learn Sessions will be offered the fourth Monday of each month. The trainings will be one hour long and every month will be a different topic. The first training is March 27<sup>th</sup> from 12:00-1:00 p.m. Feel free to bring your own lunch, as lunch will not be provided. Watch your emails for more dates.
  - a.iii. Collaboration
    - a.iii.1. To help other agencies get to know each other better, the committee is discussing ways to highlight different agencies through a newsletter or at Partnership meetings.
- b. Parent Education Committee – Tenley Koehler
  - b.i. Raising a Thinking Child
    - b.i.1. The next 8-week session will begin April 3<sup>rd</sup> at the Boys and Girls Club. Everyone with a child ages 4-7 is invited to participate. Tenley already has

four parents signed up, but please continue to advertise. See the flyer and brochure for more details.

- b.i.2. Tenley has added a QR code to the flyer and brochure, which allows families to scan the code and signup online.
- b.ii. Parent Focus Group
  - b.ii.1. Tenley provided a handout with a summary of the parent responses. 14 parents attended and all were very open to discussion. All parents signed releases, so Tenley is able to print and publish the information/data gathered.
- b.iii. Tenley is now able to train daycares and in home providers in I Can Problem Solve. If you know of anyone who might be interested, please let her know.
- b.iv. Tenley and Milly Gonzales (HELP of Door County) will be working together to teach a “Building a Strong Family” program at the Door County Jail. It is a four-week program. This will be a great way to refer parents to Raising a Thinking Child classes once they are no longer incarcerated.
- b.v. The Committee is currently working on setting goals.
- c. Community Resources Committee – Beth Lokken
  - c.i. The committee will be meeting soon to discuss how to promote the resource page, so if you would like to join, please contact Candis or Beth.
  - c.ii. Beth demonstrated how to navigate and search on the library website.
  - c.iii. It was suggested that Mental Health should be its own category. Discussion was had about whether it should be titled Mental Health or Behavioral Health. This will be left to the committee to decide.
  - c.iv. It was also suggested that the agencies that are acronyms (AODA, PFLAG, etc.) should be typed out.
- d. Marketing Committee – Candis Dart
  - d.i. The Committee has updated the rack card and resource guide card, so if you are in need of more please contact Candis.
  - d.ii. Candis will be attending events where she can represent the Partnership. If you know of an event or are hosting an event, please contact Candis.
  - d.iii. The Marketing Committee is continuing to work on developing items that can be handed out to families and has also discussed the possibility of purchasing a Chromebook which could be used to conduct short parent surveys at events.
- e. Executive Committee – Ann Smejkal
  - e.i. The Committee is continuing to pursue additional funding.
  - e.ii. The Partnership received funds from the Community Foundation to help support the Youth Mental Health First Aid training.
  - e.iii. A community conversation took place concerning Mental Health Services in schools. It was stated that 50% of students with mental health needs are not being met. The conversation was an opportunity to start talking about what can be done in Door County.
  - e.iv. Amy Kohnle provided an update about childcare in Door County. There is currently a workgroup that is working on this issue, so it will not become a Partnership goal at this point. She will continue to provide information as it becomes available.

3. Accomplishments so far - Our accomplishments were covered by the Committee Reports.

4. Strategic Plan Update- Amy Kohnle

- a. The mission statement, tagline, and grant statement have been updated.
  - a.i. Mission: The Door County Partnership for Children and Families, together with our partner organizations, is dedicated to connecting people to resources through a family-centered approach in order to achieve social emotional well-being and school success.
  - a.ii. Tagline: Working together and supporting families.
- b. Internal Priorities – these are items that the Partnership will be working on that will not necessarily be widely advertised to the public. We will be creating workgroups to work on some of these items. These workgroups may not necessarily become committees, but rather short term groups until the related project is completed.
  - b.i. Research and promote a developmental screening tool
  - b.ii. Hire additional staff (Community Connector)
  - b.iii. Understand and train Organizations to use the shared database software (MPOWR)
- c. Overarching Goals
  - c.i. Marketing
    - c.i.1. Increase the visibility of the Partnership for Children and Families to partners and families, while maintaining a consistent identity and message for the organization.
    - c.i.2. Developing a Memorandum of Understanding (MOU) for partner agencies.
    - c.i.3. Determine the types of marketing and materials necessary to promote the Partnership.
  - c.ii. Overall and Financial Sustainability
    - c.ii.1. Determine how we will measure our success (this information will be necessary as we continue to apply for grants and funding).
    - c.ii.2. Continue to apply for grants and funds
  - c.iii. Partner Recruitment
  - c.iv. Family Recruitment

5. Celebration- Partnership's 2-year Anniversary

- a. Friday, May 5<sup>th</sup>, 2017 from 4:00-6:00 p.m. upstairs at the Door County Fire Company
- b. Everyone is invited, regardless if they are a member of the Partnership or not, so please invite anyone you would like. This will be a great opportunity for people to learn more about the Partnership in an informal setting.
- c. Watch for invitation and additional details

6. 2017 Partnership Meeting Dates

- a. Partnership meeting dates will be June 9, 2017; September 8, 2017; and December 8, 2017.
- b. All meetings will be on Friday mornings at 8:15 at the Justice Center.
  - b.i. Please note, in the occasion that an event supersedes the Partnership meeting, there may be need to move the meeting, please pay attention to e-mail notifications.
  - b.ii. Partnership meetings are open to the Public. Please feel free to invite others to attend in the future.

**Next Meeting Date:** Friday, June 9<sup>th</sup> at 8:15 a.m.  
Justice Center – Multipurpose Room